

**Gateway Academy Charter District**

**C/O Myriam Rios, Finance Officer**

**707 Lindberg Avenue, McAllen, TX 78501**

**Phone: (956)984-3861 Fax: (956) 631-2595**

**RFP # 240801-19**

**E-Rate Category 1 FY2019**

**Ethernet WAN Digital Transmission Services**

**Scope of Work Respondent**

**Instructions:**

1. Vendors responding to RFP #240801-19 via US mail must submit using 707 Lindberg Avenue, McAllen, Texas 78501.
2. Vendors responding to RFP #240801-19 via overnight services must submit using 707 Lindberg Avenue, McAllen, Texas 78501.
3. Vendors must clearly include the RFP #240801-19 when submitting their response on the envelope or box.
4. Vendor must provide one original and two copies of RFP response. A signed vendor contract must be included with RFP response.

**Corresponding with district:**

1. All vendors inquires during RFP period must be via email to:

Shawn Warrick – [shawn.warrick@sapicsc.org](mailto:shawn.warrick@sapicsc.org)

Toby Wimberley – [toby.wimberley@sapicsc.org](mailto:toby.wimberley@sapicsc.org)

Myriam Rios – [myriam.rios@sapicsc.org](mailto:myriam.rios@sapicsc.org)

## I. Overview:

Gateway Academy Charter District is requesting Proposals for Internet Access and Point-to-Point Ethernet Services from qualified E-Rate Service Providers for a multi-year contract that covers 36 months. Service start date is July 1, 2019 ending June 30, 2022. The vendor contract should have the verbiage to allow for contract extension after the three-year contract should the district so choose. The district reserves the right to extend the contract on a yearly basis if needed. This is subject to Board approval, approval by the E-Rate program and availability of funding from the District/State of Texas.

## II. Scope of Work requested (Internet):

Gateway Academy Charter District is requesting Service Providers that will provide a private secure fiber-based switched Ethernet transport to the locations listed below. ISP services and Point to Point between locations

Gateway Academy Charter District is requesting pricing on a 1Gbps Internet and Transport.  
Gateway Academy Charter District is requesting pricing on a 500 Mbps Internet and Transport.

Gateway Academy Charter District is requesting Point-to-Point services on a 1Gbps transport.  
Gateway Academy Charter District is requesting Point-to-Point services on a 500 Mbps transport.

Should vendor not supply size of pipe that is being request please state that on response and go to you next size.

Speed	Site Name	from Location	to Location
500-1000MBbps	GWA-Laredo, TX	1230 Townlake Dr, Laredo, TX 78041	To ISP
500-1000Mbps	GWA-Laredo, TX	4620 South Lucy Ave, Laredo, TX 78046	1230 Townlake Dr, Laredo, TX 78041

## III. Requirements: Please respond with a “Yes, No or other” if response is “Other” Vendor must give explanation where appropriate.

### ISP

- a. Internet Service Provider should own and maintain the entire Fiber Network end to end.
- b. Internet Service Provider should include all costs of the required Transport Facilities and ISP services as turnkey solution.
- c. Internet Service Provider should have a Minimum of 2 POP’s located within the Service Market Area.
- d. Local dedicated 24/7 technical customer support.
- e. Technical and Support staff that is licensed, certified and bonded.

- f. Provide three regional references from school districts and governmental entities within the surrounding area of similar size and network topology.
- g. Preferable if Vendor is part of a purchasing Co-op; example – DIR**
- h. 500MB to 1GB Fiber Internet service with guaranteed up time and ability to renegotiate bandwidth requirements / cost reduction during service contract.
- i. Please provide tiered pricing per 100MB increments for 500MBps to 1000MBps (1GB)**

Fiber Point to Point Services

- a. Internet Service Provider should own and maintain the entire Fiber Network end to end.
  - b. Internet Service Provider should include all costs of the required Transport Facilities and ISP services as turnkey solution.
  - c. Internet Service Provider should have a Minimum of 2 POP’s located within the Service Market Area.
  - d. All locations must be capable of communicating with Gateway Academy Charter District Core Site (Business Office) at a Full line rate simultaneously.
  - e. No over Subscription on the Service Provider Core.
  - f. Local dedicated 24/7 technical customer support.
  - g. Technical and Support staff that is licensed, certified and bonded.
  - h. Provide three regional references from school districts and governmental entities within the surrounding area of similar size and network topology.
  - j. 500MB point-to-point fiber service with guaranteed up time and ability to renegotiate bandwidth requirements / cost reduction during service contract.
  - k. Please provide tiered pricing per 100MB increments for 500MBps to 1000MBps (1GB)**
- l. Price tabulation table for 36-month contract:

Speed	Description	Monthly	Yearly	Installation
500Mbps	Internet Access Gateway Administration\Townlake			
1Gbps	Internet Access Gateway Administration\Townlake			
500Mbps	Point to Point service from Townlake campus to Sierra Vista Campus			
1 Gbps	Point to Point service from Townlake campus to Sierra Vista Campus			

**IV. Evaluation Table:**

Description	Points
Price	30
Understanding Needs	20
Local Engineers	15
Past relationship	15
Owns Facilities, Fiber lines not Leased	10
Financial Stability	10

- 1. Vendors will have to coordinate work schedule with E-Rate personnel. Work schedule will vary; during school hours, after school, weekends and district holidays.**
- 2. Signing of contracts with vendor is non-binding until determination of award from the SLD and GATEWAY ACADEMY CHARTER DISTRICT budget availability. Scope may change depending upon the amount of money granted by the SLD. GATEWAY ACADEMY CHARTER DISTRICT has the right to downsize any or all projects.**
- 3. Vendor must provide a list of all districts that have been awarded E-Rate projects with vendor in the last 3 years. The list must include the district name, dollar amount, and E-Rate year.**
- 4. Vendor must provide a list of staff with certifications that will be working with this project.**
- 5. Vendor must provide a signed contract with RFP.**
- 6. Service Provider Identification Number (SPIN) and FCC Registration Number (FCCRN):**
- 7. By vendor signing contract, vendor agrees to extent pricing of this RFP once district funded by the SLD and agree to hold pricing and agree to extend the contract past the E-Rate funding year with approved extensions from the SLD.**
- 8. This calls for an “all or none” RFP, this will be a turnkey project.**

**9. Proposed Timeline (subject to revision):**

- Posting of Form 470 and release of RFP: February 15, 2019
- Deadlines for Receiving RFP: March. 18, at 12:00 Noon
- Evaluate and Negotiate: March 19, 2019
- Recommendation/Approval: March 19, 2019

10. Proposals received after the deadline will not be considered.
11. Unsigned proposals will not be considered. Person signing the offer must be authorized to bind their company to the contract.
12. All items are to be F.O.B., destination, Freight Prepaid (inside delivery) either to Gateway Academy Charter District.
13. Vendor is responsible obtaining all permits associated with the project.
14. If, through any cause, the Gateway Charter District determines that the successful Vendor has failed to fulfill, in a timely and proper manner, the obligations agreed to, the Gateway Charter District shall have the right to terminate the contract by specifying the date of termination in a written notice to the Vendor at least thirty (30) days before the termination date. Gateway Charter District shall have the right to cancel for default all or any part of the undelivered portion of this order if vendor becomes insolvent or commits acts of bankruptcy. Such right of cancellation is in addition to and not in lieu of any other remedies that the District may have in law or equity.

## Payment Conditions

- 1.1. All payments will be made in accordance with Chapter 2251 of the Texas Government Code. The project(s) will be deemed acceptable when the vendor delivers to the Gateway School District that is fully functional to the District's specifications and satisfaction.
- 1.2. On Universal Service Fund projects, the Gateway Academy Charter District is responsible only for the Gateway Charter District's portion of the total cost. The Gateway Charter District will submit appropriate documentation to the Schools and Libraries Division (SLD) so that the vendor can be paid for the portion that the Gateway Charter District is not responsible for paying directly. The vendor is responsible for requesting their portion of payment from the SLD. In the case where subcontractors or shared billing is in place, the vendor is responsible for insuring that all parties are promptly paid (within 10 days of receiving SLD reimbursement).
- 1.3. Acceptance shall be further defined as beneficial use by the Gateway Charter District.