ASSIGN PERSONAL GRADUATION PLANS (PGP)

Once you have added all necessary codes and descriptions in the tables, you can apply them to a student's PGP. Some fields on this page are read-only, displaying important graduation plan information.

Maintenance > Student > Individual Maintenance > PGP

The Foundation section displays the courses required to complete the Foundation High School Program.
- ☐ Indicate if the student is participating or has completed the program.

The Endorsement section displays the courses required to complete an endorsement.

The Distinguished section displays the criteria required to achieve distinguished coursework.
- ☐ Indicate if the student is participating or has completed the program.

The STAAR EOC Assmnts section displays the highest Student Academic Performance levels for each EOC assessment, as well as the student's cumulative GPA, and cumulative rank.

The College Readiness section displays composite or combined scores, and reading and math scores for PSAT, ACT Plan, SAT, and ACT.

In the College Readiness fields, indicate up to four different exams that exempt the student from Texas Success Initiative exam, including the exam dates. You can only select an exam if the student received the minimum score.
- If at least one score exempts the student from TSI, "TSI Exempt" is displayed next to the exam.
- If no exams have been indicated, "TSI Required" is displayed.
- Both Algebra 2 and English 3 exams must meet the minimum score and be selected to exempt the student from Texas Success Initiative exam based solely on STAAR EOC.

CPR Date Completed [ ] Speech Date Completed [ ]

Foundation	Endorsement	Distinguished	STAAR EOC Assmnts		College Readiness				Diagnostic Info
4 English (English 1-3 & 1 Adv)	(22 Credits)	(26 Credits) with 4 Science	English 1	ACT............Composite	Math	Read	Engl		Dyslexia....No
3 Math (Alg1, Geo, & 1 Adv)	1 Math (Adv)	1 Algebra 2	English 2	ACT PLAN...Composite	Math	Read	Engl	Sci	LEP..........No
3 Science (Bio, IPC or Adv & 1 Adv)	1 Science (Adv)	Endorsement	Algebra 1	PSAT Old....Combined	Math	Read			Migrant....No
3 SS (US H, Eco/Govt & WG or WH)	2 Electives		Biology 1	PSAT New...Combined	Math	Read			G/T...........No
2 Language Other Than English			US History	PSAT Section Scores	Math	Read			Spec Ed....No
1 Fine Arts				SAT............Combined	Math	Read			
1 Physical Education	(26 Credits)		English 3	SAT Section Scores	Math	Read			
5 Electives			Algebra 2						Retained..
(22 Credits)		0 - Not Participating ▼		College Readiness............	▼	Date [ ]			
0 - Not Participating ▼			Cum GPA 0.00000	TSI Required	▼	Date [ ]			
			Cum Rank 0		▼	Date [ ]			
College Career Instruction ☐					▼	Date [ ]			

Industry Credentials or Certification

	Date	
[ ] ▼	- -	[ ]
[ ] ▼	- -	[ ]
[ ] ▼	- -	[ ]
[ ] ▼	- -	[ ]

Accelerated Learning Plan

[ ]	▼
[ ]	▼
[ ]	▼
[ ]	▼

Monitor Plan

[ ]	▼	▼
[ ]	▼	▼
[ ]	▼	▼
[ ]	▼	▼

Parent's Educational Expectation

[ ] ▼
[ ] ▼
[ ] ▼

Endorsements

The Student must have 26 credits for an endorsement or distinguished level of achievement.

		Date Completed
STEM	0 - Not Participating ▼	- - [ ]
Public Services	0 - Not Participating ▼	- - [ ]
Business and Industry	0 - Not Participating ▼	- - [ ]
Multi Disciplinary Studies	0 - Not Participating ▼	- - [ ]
Arts and Humanities	0 - Not Participating ▼	- - [ ]

PGP Acknowledgment

The importance of a High School Graduation Plan is to indicate that endorsements, the distinguished level of achievement, and the importance of postsecondary education, automatic college admission, and eligibility for financial aid have been explained to me.

	Date
Student Signature	- - [ ]
Parent Signature	- - [ ]
Counselor Signature	- - [ ]

The Diagnostic Info section displays information about the student's participation in the Dyslexia, LEP, Migrant, Gifted/Talented, and Special Education programs, and whether the student was retained.

Under Industry Credentials or Certification,
  ☐ Select credentials or certificates, and enter the date on which they were completed.

Under Accelerated Learning Plan,
  ☐ Select the accelerated learning plans in which the student participates.

Under Monitor Plan,
  ☐ Select monitor plans.

Under Parent's Educational Expectations,
  ☐ Select parent/guardian expectations. These are set up by the district and should be something that has been discussed with the student's parents. Having clear goals helps establish what graduation plan best suits the student.

Under Endorsements, indicate if the student is not participating, participating, or has completed an endorsement:
  ☐ STEM
  ☐ Public Services
  ☐ Business and Industry
  ☐ Multi-Disciplinary Studies
  ☐ Arts and Humanities

If you select 2 - Completed for any endorsements, you must enter a date in the Date Completed field next to that endorsement.

Under PGP Acknowledgement,
  ☐ Enter dates for Student Signature, Parent Signature, and Counselor Signature to indicate that the student, parent/guardian, and counselor have all reviewed the PGP.

Students who have taken the College Board Advanced Placement Examinations may be eligible for advanced placement and appropriate credit. Under College Board AP/IB Examinations,
☐ Click +Add to add an exam for which the student scored a 3 or higher.

In the Admin field, type the year in which the exam was administered. The current year is displayed by default but can be changed.

In the Month field, select the month in which the exam was administered.

In the Code field, select the code indicating the specific acknowledgement. The Description field is read-only and displays the description of the code.

To delete an exam, click 🗑. The row is shaded red to indicate that it will be deleted when you click Save. You can select multiple rows to be deleted at the same time.

Note: If you manually entered an AP exam with a score of 3 or higher in the Test Scores application on Maintenance > Individual Maintenance > AP, a corresponding AP exam record is automatically added to this section.

The Natl/Intl Business or Industry Certification section is read-only and displays any internationally or nationally recognized credentials or certifications. The data in this section is maintained on the PGP tab.

The Outstanding Performance Assessment section is read-only and indicates if the student received acknowledgment for his performance on the ACT, ACT PLAN, PSAT, or SAT exam.

In the Bilingual/Biliteracy field, indicate if the student has been recognized for bilingualism/biliteracy by receiving qualifying grades in English as well as another language, and met the exit criteria for the ESL program, and also scored at the Advanced High Level on the TELPAS test.
In the corresponding date field, type the date on which the student met the criteria for acknowledgment in bilingualism/biliteracy.
- If the Bilingual/Biliteracy field is set to 1 (Acknowledgment for Bilingualism/Biliteracy), a date is required.
- If you enter a date, the Bilingual/Biliteracy field must be set to 1.
- The date cannot be in the future.

In the Dual Credit field, indicate if the student received acknowledgment for his performance in a dual credit course by taking at least 12 hours of college academic courses, or earning an associate's degree while in high school.

In the corresponding date field, type the date on which the student met the criteria for acknowledgment in a dual credit course.

If the Dual Credit field is set to 1 (acknowledgment for Associate degree) or 2 (acknowledgement for College credit hours), a date is required.
- If you enter a date, the Dual Credit field must be set to 1 or 2.
- The date cannot be in the future.

Click Save.

PRINT PERSONAL GRADUATION PLANS (PGP)

Save	Student: 019118 : Trejo, Kendall Grace	Retrieve	Move to Request	Print Credit Detail
	Texas Unique Stu ID: 3295728698	Directory	Change Plan	PGP

Grade Level: 09   9th Grd Entry Dt: 08-12-2016   Graduation Plan: MULTD - Foundation Multi Distinguished
Cohort: 2020   PEIMS Grad Type: 34 - FHS Prgm (9th GR 14-15 and thereafter)

Click [PGP] to view the student's personal graduation plan. The report opens in another window.
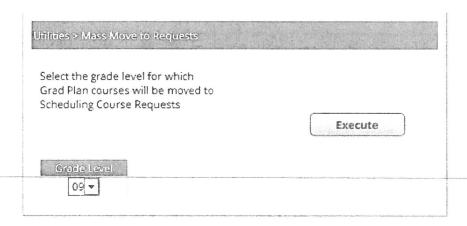
Move Courses to Requests by Grade Level

Use the Mass Move to Request Utility

Utilities > Mass Move to Requests

The Mass Move to Requests utility allows you to move the courses from students' graduation plans to course requests in Scheduling by grade level.

Utilities > Mass Move to Requests	
Select the grade level for which Grad Plan courses will be moved to Scheduling Course Requests	**Execute**
Grade Level	
09 ▼	

In the Grade Level field, select the current year grade level of the students for which you want to move graduation plan courses to Scheduling course requests.
> Note that this is the student's current year grade level. Courses are moved to Scheduling for the student's next year grade level.

Click Execute to move the graduation plan course to Scheduling course requests for the grade level specified. A message is displayed asking you to confirm that you want to move the courses.

Assign Graduation Plans and Move Courses to Requests Move Requests Manually