

**CHARTER HOLDER BOARD OF DIRECTORS' MEETING**  
**San Antonio Marriott Northwest**  
**3233 NW Loop 410, San Antonio, TX, US, 78213 (210) 377-3900**

**SATURDAY, MAY 18, 2019 @ 10:00 AM**

**AGENDA**

#	AGENDA ITEM	PURPOSE [TO]	WHO	MATERIALS
1	Convene the Meeting of the Charter Holder Board of Directors	CH Board-Convene	David Ojeda Jr., Chairperson	Agenda
2	Roll Call to Determine Charter Holder Board Members Present and Establishment of a Quorum	CH Board-Roll Call	San Juanita "Janie" Villa, Vice-Chair	CH Board Roll Call Sheet
3	Open Forum	Open Meeting to the Public	David Ojeda Jr., Chairperson	Forum Sign-In Sheets
CONSENT AGENDA ITEMS				
#	AGENDA ITEM	PURPOSE [TO]	WHO	MATERIALS
4	Approval of Consent Agenda	SCS Board-Review, Discuss and Recommend Approval to the CH Board of Directors, the Charter Holder [Vote]	David Ojeda Jr., Chairperson  Myriam Rios, Corporate Finance Officer	a. Minutes of the <b>February 9, 2019</b> CH Board Meeting held at the San Antonio Marriott Northwest, 3233 NW Loop 410 • San Antonio, TX 78213  b. Budgetary Transactions • Quarterly Vendor/Check Payment List • Transactions over \$5,000 • Director's and Administrator's Reimbursements • (1) Statements of Financial Position (2) Statements of Activities (3) Verification of Overtime Payments to Non-Exempt SAPI Charter Division Employees • Review and Approval of Confirmation of Submission IRS 941 Payments
GOVERNANCE ITEMS				
#	AGENDA ITEM	PURPOSE [TO]	WHO	MATERIALS
5	2018-2019 Local Management Advisory Board Member Charter District Quarterly Update	Inform and Report	Francisco DeHoyos, TPHS-L SCSB Representative, Lupe Silva, TPHS-RGV SCSB Representative, Rosa Alba, PDNA SCSB Representative and Billie Russell, SPA SCSB Representative	2018-2019 Local Management Advisory Board Member Charter District Quarterly Update [Verbal]
6	Update on Local Management Advisory Board Protocol Manual (March 2011) Revisions	Inform and Report	Lupe Silva, TPHS-RGV SCSB Representative	Verbal Report
CHARTER PROGRAM ITEMS WITH A FOCUS ON STUDENT OUTCOMES				
#	AGENDA ITEM	PURPOSE [TO]	WHO	MATERIALS
7	Quarterly PEIMS Statistical Status Reports per Charter Campus	Inform and Report	Frances Berrones-Johnson, Superintendent/CEO and Charter District Primary Contacts	Quarterly PEIMS Statistical Status Reports per Charter Campus • Triumph Public High Schools-Laredo and Rio Grande Valley, • Paso Del Norte Academy Charter District, • South Plains Academy Charter District
8	2019-2020 Instructional Charter District Calendars and Corresponding Staff Development Waivers	SCS Board-Review, Discuss and Recommend Approval to the CH Board of Directors, the Charter Holder [Vote]	Frances Berrones-Johnson Superintendent/CEO and Charter District Primary Contacts	2019-2020 Instructional Calendars Per Charter District and Corresponding Staff Development Waivers for: Triumph Public High Schools-Laredo, Rio Grande Valley, El Paso, and Lubbock

CHARTER PROGRAM ITEMS WITH A FOCUS ON STUDENT OUTCOMES				
	AGENDA ITEM	PURPOSE [TO]	WHO	MATERIALS
9	2019-2020 School Year Technical Dual Enrollment Memorandum of Understanding Agreement Between Triumph Public High Schools (Rio Grande Valley) and Texas State Technical College	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>	Frances Berrones-Johnson, Superintendent/CEO and Nancy Ramirez, Principal & Charter District Primary Contact	2019-2020 School Year Technical Dual Enrollment Memorandum of Understanding Agreement Between Triumph Public High Schools (Rio Grande Valley) and Texas State Technical College
10	Non-Expansion Amendment to Request <b>REVISED</b> Name Changes for the El Paso, TX Charter Campus Names & Corresponding Board Resolution Approving and Directing the Superintendent/CEO to Submit the Non-Expansion Amendment	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>	Frances Berrones-Johnson, Superintendent/CEO and Luis Liano, Principal & Charter District Primary Contact	Non-Expansion Amendment Forms & Board Resolutions
11	Non-Expansion Amendment to Request a Third Daily Session in Addition to the Current Two Daily Sessions to Offer Students More Flexible Schedule Options Starting the 2019-2020 School Year & Corresponding Board Resolutions Approving and Directing the Superintendent/CEO to Submit the Non-Expansion Amendment per Charter District	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>	Frances Berrones-Johnson, Superintendent/CEO, M. Scott Carothers, Instructional Officer, & Charter District Primary Contacts	Non-Expansion Amendment Forms & Board Resolutions
12	Set Official Attendance-Taking Time per Daily Session Starting the 2019-2020 School Year and Update Organizational Attendance Procedures Manual (OAPM) and Student/Parent Handbook Accordingly	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>	Frances Berrones-Johnson, Superintendent/CEO, M. Scott Carothers, Instructional Officer, & Charter District Primary Contacts	Attendance Taking Time Template, June 2018, OAPM <b>Section 3: Student Attendance Procedures 3.1: How and When Teachers are to Take Official Attendance</b> , and August 2018, Student/Parent Handbook <b>Section 1: General Information School Day</b>
13	Status of Charter Division Marketing Roll-Out Plan to Increase Student Recruitment & Retention and Quality Staff Recruitment & Retention	Report	Daniel Hall, Director of HR & Risk Management and PMDG Marketing	Presentation by PMDG Marketing Communications

**FINANCE & BUDGET ITEMS**

#	AGENDA ITEM	PURPOSE [TO]	WHO	MATERIALS
14	Quarterly Student ADA and Financial Status Reports per Charter District and Campus	Inform and Report	Humberto Trevino, Corporate Program Support & Finance Specialist, Myriam Rios, Corporate Finance Officer, Frances Berrones-Johnson, Superintendent/CEO, and Charter District Primary Contacts	Quarterly Student ADA and Financial Status Reports per Charter District and Campus: ● Triumph Public High Schools-Laredo and Rio Grande Valley, ● Paso Del Norte Academy Charter District, ● South Plains Academy Charter District
15	Budget Amendments Based on Entitlement Changes after the End of the Fourth Six Weeks	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>	Humberto Trevino, Corporate Program Support & Finance Specialist, Myriam Rios, Corporate Finance Officer, Frances Berrones-Johnson, Superintendent/CEO, and Charter District Primary Contacts	Budget Amendments Based on Entitlement Changes after the End of the Fourth Six Weeks per Charter District: ● Triumph Public High Schools-Laredo and Rio Grande Valley, ● Paso Del Norte Academy Charter District, ● South Plains Academy Charter District
16	Interlocal Membership Agreement Between the Region Eight (8) Education Service Center and the Triumph Public High Schools a Texas Public Entity (School) Under the Authority of Chapter 791 of the Texas Government Code	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>	Myriam Rios, Finance Officer and Humberto Trevino, Corporate Program Support & Finance Specialist	Interlocal Membership Agreement
17	2019-2020 Instructional Materials Allotment and TEKS Certification	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>	Myriam Rios, Finance Officer and Charter District Primary Contacts	2019-2020 Instructional Materials Allotment and TEKS Certification for: Triumph Public High Schools-Laredo, Rio Grande Valley, El Paso, and Lubbock
18	Report on eRATE Funding Request for FY 2019 for Triumph Public High Schools: Laredo, Rio Grande Valley and Paso Del Norte Academy Charter District	Inform and Report	Myriam Rios, Corporate Finance Officer	Report on eRATE Funding Request for FY 2019 for: ● Triumph Public High Schools-Laredo and Rio Grande Valley, ● Paso Del Norte Academy Charter District

POLICY AND PROCEDURES				
#	AGENDA ITEM	PURPOSE [TO]	WHO	MATERIALS
19	Amendment to Policies Pertaining to Instruction: Policy EIC (LOCAL) Highest Ranking Graduate	Inform	Frances Berrones-Johnson, Superintendent/CEO and M. Scott Carothers, Instructional Officer	Amended Policy EIC (LOCAL)
20	Legislative Updates	Inform	Joseph Hoffer, Legal Counsel SLHA&K LLP.	Verbal Report
EXECUTIVE SESSION				
#	AGENDA ITEM	PURPOSE [TO]	WHO	MATERIALS
21	Adjournment to Closed Session: (1) Consultations with Attorney Pursuant to Texas Government Code (TGC) Section 551.071: To provide an update to the Board on an employment litigation by a former employee against the Student Alternatives Program, Inc., (2) Consultations with Attorney and with HR Pursuant to TGC Section 551.071 and 551.074: Regarding Personnel Issues, Investigations, Efficacy of Complaint Management System and Related Matters, and (3) Consultations with Attorney Pursuant to TGC Section 551.071 and 551.072: Regarding Legislation Impacting Schools and Real Estate Transactions.	<b>CH Board</b> -Consider Matters for Which Closed Sessions are Authorized by the Texas Open Meetings Act	David Ojeda Jr., Chairperson	Executive Session Agenda
22	Reconvene in Open Session	<b>CH Board</b> Reconvene	David Ojeda Jr., Chairperson	Executive Session Agenda
23	Consideration and Possible Action on Items Discussed in Closed Session Requiring Board Approval	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>	David Ojeda Jr., Chairperson	Executive Session Agenda
OTHER BUSINESS ITEMS				
#	AGENDA ITEM	PURPOSE [TO]	WHO	MATERIALS
24	Projection of Major Activities to Include 2019 SAPI Summer Conference	Inform	Daniel Hall, Director of Human Resources & Risk Management	Projection of Major Activities to Include SAPI Summer Conference (Arrival) Thursday, July 25, 2019 thru (Departure) Sunday, July 28, 2019
25	Date and Location for Next <b>CH Board</b> of Directors' Meeting	<b>CH Board-Vote</b>	David Ojeda Jr., Chairperson	Regular Quarterly CH Board Meetings Projected Date <b>Saturday, July 27, 2019</b> • Location: The Embassy Suites McAllen/Convention Center, 800 Convention Center Blvd., McAllen, TX 78501
26	Adjournment	<b>CH Board-Vote</b>	David Ojeda Jr., Chairperson	Note Time of Adjournment