

POLICIES PERTAINING TO OUR EMPLOYEES

CONDUCT PROHIBITED BY PENAL CODE

Employees in the performance of their duties shall not commit the offenses of:

- Bribery
- Coercion of Public Servant
- Improper Influence
- Gift to Public Servant
- Tampering With Government Record
- Abuse of Official Capacity
- Misuse of Official Information

as those violations are described in Chapters 37, 38, and 39 of the Penal Code.

Violations of this policy within or related to an employee's duties shall be grounds for disciplinary measures including termination of employment.

Date Adopted: November 4, 2000