



## Charter Holder Board Meeting Agenda

**Location:** Courtyard San Antonio SeaWorld/Westover Hills  
11605 State Highway 151  
San Antonio, Texas 78251  
(210) 509-3700

**Date:** Saturday, November 14, 2020

**Time:** 9:30 AM CST

**Medium:** In-Person and Via Teleconference

Join Zoom Meeting  
<https://zoom.us/j/93359074515?pwd=Y0F4MFZOTDQ2U1ZDNkdkekpyM1NGdz09>  
 Meeting ID: 933 5907 4515  
 Password: 262610  
 Dial by your location  
 +1 346 248 7799 US (Houston)  
 Meeting ID: 933 5907 4515  
 Password: 262610

### Convene Meeting

#	Time	Agenda Item – Presented By	Purpose [To]
1	03 min	Convene the Meeting of the Charter Holder (CH) Board of Directors <b>David Ojeda, Jr., Chairperson</b>	<b>CH Board</b> -Convene
2	03 min	Roll Call to Determine CH Board Members Present and Establishment of a Quorum for the CH Board of Directors <b>Alfonso Solis, Secretary/Treasurer</b>	<b>CH Board</b> -Roll Call
3	open	Open Forum <b>David Ojeda, Jr., Chairperson</b>	Open Meeting to the Public

### Consent Agenda

#	Time	Agenda Item – Presented By	Purpose [To]
4	10 min	<p><b>a. Board Meeting Minutes for the:</b></p> <ul style="list-style-type: none"> <li>▪ July 25, 2020 CH Board Meetings [in-person at the Courtyard San Antonio SeaWorld/Westover Hills, 11605 State Highway 151, San Antonio, TX 78251 and via video conference],</li> <li>▪ August 1, 2020 Special Called Meeting of the CH Board [via video conference],</li> <li>▪ September 4, 2020 Special Called Meeting of the CH Board [via video conference],</li> <li>▪ September 19, 2020 Special Called Meeting of the CH Board [via video conference], and</li> <li>▪ October 23, 2020 Special Called Meeting of the CH Board [via video conference]</li> </ul> <p><b>David Ojeda, Jr., Chairperson</b></p> <p><b>b. Budgetary Transactions</b></p> <ul style="list-style-type: none"> <li>▪ Quarterly Vendor/Check Payment List</li> <li>▪ Transactions over \$5,000</li> <li>▪ Principal’s and Administrator’s Reimbursements               <ol style="list-style-type: none"> <li>(1) Statements of Financial Position</li> <li>(2) Statements of Activities</li> <li>(3) Verification of Overtime Payments to Non-Exempt TPHS Charter Division Employees</li> </ol> </li> <li>▪ Review and Approval of Confirmation of Submission IRS 941 Payments</li> </ul> <p><b>Myriam Rios, Finance Officer</b></p>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>

## Governance

#	Time	Agenda Item – Presented By	Purpose [To]
5	20 min	2020-2021 Local Management Advisory Board Member Charter District Quarterly Update <b>Rosa Alba, TPHS (El Paso) SCSB Representative,</b> <b>Francisco DeHoyos, TPHS (Laredo) SCSB Representative,</b> <b>Billie Russell, TPHS (Lubbock) SCSB Representative, and</b> <b>Lupe Silva, TPHS (Rio Grande Valley) SCSB Representative</b>	Report
6	05 min	Confirmation of Submission of 2020-2021 Annual Governance Reports <b>Monique Reardon, Administrative Assistant to the Superintendent/CEO</b>	Report

## Charter Program-Student Outcomes

#	Time	Agenda Item – Presented By	Purpose [To]
7	10 min	Targeted Improvement Plans for TPHS Charter Campuses: <ul style="list-style-type: none"> <li>▪ TPHS (El Paso) West and East</li> <li>▪ TPHS (Laredo) North and South</li> <li>▪ TPHS (Lubbock)</li> <li>▪ TPHS (Rio Grande Valley) Mercedes, McAllen, and San Benito</li> </ul> <b>M. Scott Carothers, Instructional Officer</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>
8	10 min	Texas Education Agency Approved Asynchronous Plan for: <ul style="list-style-type: none"> <li>▪ TPHS (El Paso) West and East</li> <li>▪ TPHS (Laredo) North and South</li> <li>▪ TPHS (Lubbock)</li> <li>▪ TPHS (Rio Grande Valley) Mercedes, McAllen, San Benito, Brownsville</li> </ul> <b>M. Scott Carothers, Instructional Officer</b>	Report
9	5 min	Commissioner Approved Non-Expansion Amendment Request to Close Campus #108804-101, MidValley Academy (PreK-3) Effective May 16, 2020 <b>Frances Berrones-Johnson, Superintendent/CEO</b>	Update
10	15 min	PMDG Status Report on Marketing Plan <b>Daniel Hall, Director of Human Resources &amp; Risk Management</b> <b>A. B. Barrera, PMDG</b>	Report

## Finance and Budget

#	Time	Agenda Item – Presented By	Purpose [To]
11	30 min	Quarterly Student ADA and Financial Status per Charter District and Campus: <ul style="list-style-type: none"> <li>▪ TPHS (El Paso) West and East</li> <li>▪ TPHS (Laredo) North and South</li> <li>▪ TPHS (Lubbock)</li> <li>▪ TPHS (Rio Grande Valley) Mercedes, McAllen, San Benito, Brownsville</li> </ul> <b>Monica Lugo, Accounting and Budget Coordinator, and</b> <b>Humberto Treviño, Program Support &amp; Finance Specialist</b>	Report
12	15 min	Budget Amendments Based on State Entitlements Updated as of the End of the First Six Weeks and Changes to Federal Grant Awards <ul style="list-style-type: none"> <li>▪ TPHS (El Paso) West and East</li> <li>▪ TPHS (Laredo) North and South</li> <li>▪ TPHS (Lubbock)</li> <li>▪ TPHS (Rio Grande Valley) Mercedes, McAllen, San Benito, Brownsville</li> </ul> <b>Humberto Treviño, Program Support &amp; Finance Specialist</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>
13	30 min	Annual SAPI Cost Allocation Plan Update for 2020-2021 School Year <b>Frances Berrones-Johnson, Superintendent/CEO</b> <b>Humberto Treviño, Program Support &amp; Finance Specialist</b> <b>Myriam Rios, Finance Officer</b> <b>Monica Lugo, Accounting and Budget Coordinator</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>

## Executive Session

#	Time	Agenda Item – Presented By	Purpose [To]
14	30 min	Adjournment to Closed Session (1) Pursuant to Texas Government Code Section 551.074. Personnel Matters (a) (1) To Deliberate on Waiving the Superintendent/CEO 2019-2020 Evaluation Due to COVID-19 <b>David Ojeda, Jr., Chairperson</b>	<b>CH Board</b> of Directors, Consider Matters for Which Closed Sessions are Authorized by the Texas Open Meetings Act
15	2 min	Reconvene in Open Session <b>David Ojeda, Jr., Chairperson</b>	Reconvene
16	5 min	Consideration and Possible Action on Items Discussed in Closed Session Requiring Board Approval <b>David Ojeda, Jr., Chairperson</b>	<b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>

## Other Business

#	Time	Agenda Item – Presented By	Purpose [To]
17	02 min	Date and Location for Special Called Meeting of the Board Projected Date: Saturday, January 16, 2021 Projected Location: TBD  Date and Location for Quarterly Board Meeting Projected Date: Saturday, February 20, 2021 Projected Location: TBD <b>David Ojeda, Jr., Chairperson</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>
18	02 min	Announcements <b>David Ojeda, Jr., Chairperson</b>	Announce

## Adjourn Meeting

#	Time	Agenda Item – Presented By	Purpose [To]
19	02 min	Adjournment [Note time of adjournment.] <b>David Ojeda, Jr., Chairperson</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>