



# Charter Holder Board Meeting Agenda

**Location:** Courtyard San Antonio SeaWorld/Westover Hills  
11605 State Highway 151  
San Antonio, Texas 78251  
(210) 509-3700

**Date:** Saturday, May 15, 2021

**Time:** 9:30 AM CST

**Medium:** In-Person and Via Video Conference

Join Zoom Meeting  
<https://zoom.us/j/93359074515?pwd=Y0F4MFZOTDQ2U1ZDNkdkekpyM1NGdz09>  
 Meeting ID: 933 5907 4515  
 Password: 262610  
 Dial by your location  
 +1 346 248 7799 US (Houston)  
 Meeting ID: 933 5907 4515  
 Password: 262610

## Convene Meeting

#	Time	Agenda Item – Presented By	Purpose [To]
1	03 min	Convene the Meeting of the Charter Holder (CH) Board of Directors <b>David Ojeda, Jr., Chairperson</b>	<b>CH Board</b> -Convene
2	03 min	Roll Call to Determine CH Board Members Present and Establishment of a Quorum for the CH Board of Directors <b>Alfonso Solis, Secretary/Treasurer</b>	<b>CH Board</b> -Roll Call
3	open	Open Forum <b>David Ojeda, Jr., Chairperson</b>	Open Meeting to the Public

## Consent Agenda

#	Time	Agenda Item – Presented By	Purpose [To]
4	10 min	<b>a. Board Meeting Minutes for the:</b> <ul style="list-style-type: none"> <li>▪ February 27, 2021 CH Board Meetings [in-person at the Courtyard San Antonio SeaWorld/Westover Hills, 11605 State Highway 151, San Antonio, TX 78251 and via video conference], <b>David Ojeda, Jr., Chairperson</b></li> </ul> <b>b. Budgetary Transactions</b> <ul style="list-style-type: none"> <li>▪ Quarterly Vendor/Check Payment List</li> <li>▪ Transactions over \$5,000</li> <li>▪ Principal’s and Administrator’s Reimbursements               <ol style="list-style-type: none"> <li>(1) Statements of Financial Position</li> <li>(2) Statements of Activities</li> <li>(3) Verification of Overtime Payments to Non-Exempt TPHS Charter Division Employees</li> </ol> </li> <li>▪ Review and Approval of Confirmation of Submission IRS 941 Payments <b>Myriam Rios, Finance Officer</b></li> </ul>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>

## Governance

#	Time	Agenda Item – Presented By	Purpose [To]
5	03 min	Announcement of Board Member Vacating Position from the Charter Holder Board of Directors <b>David Ojeda, Jr., Chairperson</b>	Announce
6	20 min	2020-2021 Local Management Advisory Board Member Charter District Quarterly Update <b>Rosa Alba, TPHS (El Paso) SCSB Representative,</b> <b>Francisco DeHoyos, TPHS (Laredo) SCSB Representative,</b> <b>Billie Russell, TPHS (Lubbock) SCSB Representative, and</b> <b>Lupe Silva, TPHS (Rio Grande Valley) SCSB Representative</b>	Report

## Charter Program-Student Outcomes

#	Time	Agenda Item – Presented By	Purpose [To]
7	10 min	2021-2022 Instructional Charter District Calendars and Corresponding Staff Development Waivers for: <ul style="list-style-type: none"> <li>Triumph Public High Schools (El Paso)</li> <li>Triumph Public High Schools (Laredo)</li> <li>Triumph Public High Schools (Lubbock)</li> <li>Triumph Public High Schools (Rio Grande Valley)</li> </ul> <b>Frances Berrones-Johnson, Superintendent/CEO and Charter District Primary Contacts</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>

## School Safety and Security

#	Time	Agenda Item – Presented By	Purpose [To]
8	10 min	2021 Update on Required Submission of Multi-Hazard Emergency Operating Plan for: <ul style="list-style-type: none"> <li>Triumph Public High Schools (El Paso)</li> <li>Triumph Public High Schools (Laredo)</li> <li>Triumph Public High Schools (Lubbock)</li> <li>Triumph Public High Schools (Rio Grande Valley)</li> </ul> <b>Frances Berrones-Johnson, Superintendent/CEO</b>	Inform and Report

## Finance and Budget

#	Time	Agenda Item – Presented By	Purpose [To]
9	10 min	Board Resolution Authorizing Implementation of Board Approved Policy on Purchasing and Contracting <b>Frances Berrones-Johnson, Superintendent/CEO, Daniel Hall, Director of Human Resources &amp; Risk Management and Myriam Rios, Finance Officer</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>
10	05 min	Authorize Superintendent/CEO to Submit a Non-Expansion Amendment to Delegate by Board Approved Policy, Purchasing and Contracting Authority as Specified in Board Approved Policy <b>Frances Berrones-Johnson, Superintendent/CEO</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>
11	10 min	Update <b>Section 301:</b> Compensation for Supplemental Duty of the <u>TPHS Personnel and Policy Procedure Handbook</u> to Increase Supplemental Duty Pay Rates for Professionals and Paraprofessionals <b>Daniel Hall, Director of Human Resources &amp; Risk Management, Myriam Rios, Finance Officer, Monica Lugo, Accounting and Budget Coordinator, and Frances Berrones-Johnson, Superintendent/CEO</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>
12	20 min	Quarterly Student ADA and Financial Status per Charter District and Campus: <ul style="list-style-type: none"> <li>Triumph Public High Schools (El Paso) West and East</li> <li>Triumph Public High Schools (Laredo) North and South</li> <li>Triumph Public High Schools (Lubbock)</li> <li>Triumph Public High Schools (Rio Grande Valley) Mercedes, McAllen, San Benito, Brownsville</li> </ul> <b>Monica Lugo, Accounting and Budget Coordinator, and Myriam Rios, Finance Officer</b>	Report
13	15 min	Budget Amendments Based on State Entitlements Updated as of the End of the Fourth Six Weeks and Changes to Federal Grant Awards for: <ul style="list-style-type: none"> <li>Triumph Public High Schools (El Paso)</li> <li>Triumph Public High Schools (Laredo)</li> <li>Triumph Public High Schools (Lubbock)</li> <li>Triumph Public High Schools (Rio Grande Valley)</li> </ul> <b>Monica Lugo, Accounting and Budget Coordinator, and Myriam Rios, Finance Officer</b>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>

14	20 Min	<p>Quarterly Student Enrollment and Recruitment per Charter Campus:</p> <ul style="list-style-type: none"> <li>▪ Triumph Public High Schools (El Paso) West and East</li> <li>▪ Triumph Public High Schools (Laredo) North and South</li> <li>▪ Triumph Public High Schools (Lubbock)</li> <li>▪ Triumph Public High Schools (Rio Grande Valley) Mercedes, McAllen, San Benito, Brownsville</li> </ul> <p><b>Frances Berrones-Johnson, Superintendent/CEO and Charter District Primary Contacts</b></p>	Inform and Report
15	05 min	<p>2021-2022 Instructional Materials Allotment and TEKS Certifications for:</p> <ul style="list-style-type: none"> <li>▪ Triumph Public High Schools (El Paso)</li> <li>▪ Triumph Public High Schools (Laredo)</li> <li>▪ Triumph Public High Schools (Lubbock)</li> <li>▪ Triumph Public High Schools (Rio Grande Valley)</li> </ul> <p><b>Myriam Rios, Finance Officer</b></p>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>
<b>Policy and Procedures</b>			
<b>#</b>	<b>Time</b>	<b>Agenda Item – Presented By</b>	<b>Purpose [To]</b>
16	15 min	<p>School Law: Legislative Updates</p> <p><b>Joseph Hoffer, Legal Counsel SLHA</b></p>	Inform
<b>Other Business</b>			
<b>#</b>	<b>Time</b>	<b>Agenda Item – Presented By</b>	<b>Purpose [To]</b>
17	05 min	<p>Projection of Major Activities to Include 2021 TPHS Virtual Summer Conference</p> <p><b>Daniel Hall, Director of Human Resources &amp; Risk Management</b></p>	Inform
18	02 min	<p>Date and Location for School Safety Committee Meeting</p> <p>Projected Date: Friday, May 21, 2021</p> <p>Projected Location: Via Video Conference</p> <p>Date and Location for Quarterly Board Meeting</p> <p>Projected Date: Saturday, August 7, 2021</p> <p>Projected Location: SPI</p> <p><b>David Ojeda, Jr., Chairperson</b></p>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>
19	02 min	<p>Announcements</p> <p><b>David Ojeda, Jr., Chairperson</b></p>	Announce
<b>Adjourn Meeting</b>			
<b>#</b>	<b>Time</b>	<b>Agenda Item – Presented By</b>	<b>Purpose [To]</b>
20	02 min	<p>Adjournment [Note time of adjournment.]</p> <p><b>David Ojeda, Jr., Chairperson</b></p>	SCS Board-Review, Discuss and Recommend Approval to the <b>CH Board</b> of Directors, the Charter Holder <b>[Vote]</b>