

**TRIUMPH PUBLIC HIGH SCHOOLS (TPHS) BOARD POLICY
MANUAL**

POLICY GROUP 1 – GOVERNANCE

CAMPUS PLANNING AND DECISION-MAKING PROCESS

PG-1.3B

Procedures:

Each charter school shall maintain current policies and procedures to ensure that effective planning and site-based decision-making occur at each campus to direct and support the improvement of student performance for all students.

Definitions:

For purposes of establishing the composition of committees:

1. A person who stands in parental relation to a student is considered a parent.
2. A parent who is an employee of the school or the central office is not considered a parent representative on the committee.
3. A parent is not considered a representative of community members on the committee.
4. Community members must reside in the attendance geographic area and must be at least 18 years old.

Consultation:

The Principal shall regularly consult the campus committee in the planning, operation, supervision, and evaluation of the campus educational program.

Systemic Communication:

Campus procedures must be established to ensure that systemic communication measures are in place to periodically obtain broad-based community, parent, and staff input, and to provide information to those persons regarding the recommendations of the campus committee.

Duties of the Committee:

The campus committee shall:

1. Be involved in establishing and reviewing the campus educational plans, goals, performance objectives, and major classroom instructional programs.
2. Assist the Principal annually in developing, reviewing, and revising the campus improvement plan for the purpose of improving student performance for all student populations with respect to the most current accountability system and any other appropriate performance measures for special needs populations.
3. Be involved in decisions in the areas of planning, budgeting, curriculum, staffing patterns, staff development, and school organization according to established administrative procedures.

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4. Address all pertinent federal planning requirements.
5. Hold one public meeting, annually, after receipt of the annual campus rating from TEA, to discuss campus performance and the campus performance objectives.
6. Participate in the development of and approve the portions of the campus plan addressing campus staff development.
7. If the school is not using state criteria for appraisals, be involved in the development of the appraisal process and performance criteria for teachers and administrators.
8. Provide written comments, as appropriate, on requests for waivers submitted to TEA.