



**Charter Holder Board &  
State Charter School Board of Directors'**

**Board Finance Committee Budget Workshop Notice**

Notice is hereby given that a Board Finance Committee Budget Workshop for the "Charter Holder Board and State Charter School Board of Directors for Triumph Public High Schools El Paso, Laredo, Lubbock, and Rio Grande Valley" *dba. Student Alternatives Program, Inc.* will be held on Friday, July 28, 2023 beginning at 8:40 AM CST at the Hotel Paso Del Norte, 10 Henry Trost Ct., El Paso, TX 79901. The subjects to be discussed and/or acted on are found in the agenda attached to this notice and incorporated herein for all purposes.

If during the course of the workshop covered by this notice, the **Charter Holder Board of Directors** should determine that a closed or executive meeting of the Board is required, then such closed or executive meeting as authorized by the Texas Open Meetings Act, Texas government Code Section 551.001 et seq., will be held by the Board at the date, hour and place indicated in this Notice as the Board may conveniently meet in such closed or executive meeting or session, concerning any and all purposes permitted by the Act, including, but not limited to the following sections: 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.082, 551.083, 551.084.

Should any final action decision or vote be required in the opinion of the **Charter Holder Board of Directors** with regard to any matter considered in such closed executive meeting or session, and then the final decision or vote shall be whether in open meeting or at a subsequent public meeting upon notice thereof, as the Board of Directors shall determine.

**POSTING INFORMATION**

This notice is being posted in compliance with Texas Open Meetings Act on the **Triumph Public High Schools** official website [[www.triumphpublicschools.org](http://www.triumphpublicschools.org)]. This notice has been placed as well at the Central Office of **Triumph Public High Schools**, 1218 S. Presa Street, San Antonio, Texas 78210.

**Time:** 10:00AM CST  
**Date:** Friday, July 14, 2023  
**Printed Name:** Frances Berrones-Johnson  
**Title:** Superintendent/CEO  
**Signature:** *Frances Berrones-Johnson*



## Board Finance Committee Budget Workshop Agenda

**Location:** Hotel Paso Del Norte  
10 Henry Trost Ct.  
El Paso, TX 79901  
(915) 534-3000

**Date:** Friday, July 28, 2023

**Time:** 08:40 AM MST

**Medium:** In-Person

### Convene Meeting

#	Agenda Item – Presented By	Purpose [To]
1	Convene the Meeting of the Charter Holder Board of Directors’ Board Finance Committee <b>David Ojeda, Jr., Chairperson</b>	Convene
2	Roll Call to Determine Charter Holder Board of Directors’ Board Finance Committee Members Present <b>Alfonso Solis, Secretary/Treasurer</b>	Roll Call

### Agenda

#	Agenda Item – Presented By	Purpose [To]
3	Welcome/Workshop Purpose: To Encourage Productive Discussion and Active Participation <b>David Ojeda, Jr., Chairperson</b>	Welcome
4	Budgetary Transactions <ul style="list-style-type: none"> <li>▪ Ratification of April 15, 2023 through June 30, 2023 Contracts</li> <li>▪ Quarterly Vendor/Check Payment List</li> <li>▪ Statements of Financial Position</li> <li>▪ Statements of Activities</li> </ul> <b>Myriam Rios, Finance Officer and Monica Lugo, Accounting &amp; Budget Coordinator</b>	Review, Discuss and Reach Consensus on What Will be Recommended for Approval <b>[Consensus Vote]</b>
5	Quarterly Budget vs. Actual Status Report per Charter District as of May 31, 2023: <ul style="list-style-type: none"> <li>▪ Triumph Public High Schools (El Paso)</li> <li>▪ Triumph Public High Schools (Laredo)</li> <li>▪ Triumph Public High Schools (Lubbock)</li> <li>▪ Triumph Public High Schools (Rio Grande Valley)</li> </ul> <b>Myriam Rios, Finance Officer and Monica Lugo, Accounting &amp; Budget Coordinator</b>	Report
6	2022-2023 Student Enrollment per Charter District and Campus per Six Weeks <ul style="list-style-type: none"> <li>▪ Triumph Public High Schools (El Paso) El Paso West, El Paso East</li> <li>▪ Triumph Public High Schools (Laredo) Laredo North, Laredo South</li> <li>▪ Triumph Public High Schools (Lubbock)</li> <li>▪ Triumph Public High Schools (Rio Grande Valley) Mercedes, McAllen, San Benito, Brownsville</li> </ul> <b>Myriam Rios, Finance Officer and Monica Lugo, Accounting &amp; Budget Coordinator</b>	Report
7	Low Attendance Day Waiver Submitted Due to Bad Weather and Safety for: <ul style="list-style-type: none"> <li>▪ Triumph Public High Schools (Rio Grande Valley) McAllen</li> </ul> <b>Frances Berrones-Johnson, Superintendent/CEO</b>	Review, Discuss and Reach Consensus on What Will be Recommended for Approval <b>[Consensus Vote]</b>
8	2022-2023 End of Year Budget Amendments for: <ul style="list-style-type: none"> <li>▪ Triumph Public High Schools (El Paso)</li> <li>▪ Triumph Public High Schools (Laredo)</li> <li>▪ Triumph Public High Schools (Lubbock)</li> <li>▪ Triumph Public High Schools (Rio Grande Valley)</li> </ul>	Review, Discuss and Reach Consensus on What Will be Recommended for Approval <b>[Consensus Vote]</b>

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**Myriam Rios, Finance Officer and Monica Lugo, Accounting & Budget Coordinator**

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- 9 Plan to Continue the Voluntary District Contribution from the prior year (2022-2023) to the new year (2023-2024) at the same amount of up to \$788.00/mon., per Active TRS Member to Help Employees Pay for Health Coverage for:
- Triumph Public High Schools (El Paso)
  - Triumph Public High Schools (Laredo)
  - Triumph Public High Schools (Lubbock)
  - Triumph Public High Schools (Rio Grande Valley)
  - Triumph Public High Schools (Central Offices)

Review, Discuss and Reach Consensus on What Will be Recommended for Approval  
**[Consensus Vote]**

**Samantha Gonzales, Director of Human Resources & Risk Management**

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- 10 2023-2024 TPHS Employee Pay Plan for:
- Triumph Public High Schools (El Paso)
  - Triumph Public High Schools (Laredo)
  - Triumph Public High Schools (Lubbock)
  - Triumph Public High Schools (Rio Grande Valley)
  - Triumph Public High Schools (Central Offices)

Review, Discuss and Reach Consensus on What Will be Recommended for Approval  
**[Consensus Vote]**

**Samantha Gonzales, Director of Human Resources & Risk Management**

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- 11 Engagement Letter for Garza/Gonzalez & Associates to Perform Financial Audit Service for September 1, 2022 Through August 31, 2023 for Student Alternatives Program, Inc. and Triumph Public High Schools, Services Include Filing IRS 990 Form for SAPI and IRS 1120 Form for ABC

Review, Discuss and Reach Consensus on What Will be Recommended for Approval  
**[Consensus Vote]**

**Myriam Rios, Finance Officer**

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- 12 2023-2024 School Year Budgets to Include 2023-2024 Student Enrollment Targets per Charter District and Campus for:
- Triumph Public High Schools (El Paso)
  - Triumph Public High Schools (Laredo)
  - Triumph Public High Schools (Lubbock)
  - Triumph Public High Schools (Rio Grande Valley)
  - Triumph Public High Schools (Central Offices)

Review, Discuss and Reach Consensus on What Will be Recommended for Approval  
**[Consensus Vote]**

**Monica Lugo, Accounting & Budget Coordinator and Myriam Rios, Finance Officer**

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- 13 Status Report of Facility Needs per Campus
- Triumph Public High Schools (El Paso) El Paso West, El Paso East
  - Triumph Public High Schools (Laredo) Laredo North, Laredo South
  - Triumph Public High Schools (Lubbock)
  - Triumph Public High Schools (Rio Grande Valley) Mercedes, McAllen, San Benito, Brownsville

Report

**Myriam Rios, Finance Officer**

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- 14 Align SAPI & TPHS Procurement Thresholds to EDGAR Required Thresholds Effective May 31, 2023

Review, Discuss and Reach Consensus on What Will be Recommended for Approval  
**[Consensus Vote]**

**Myriam Rios, Finance Officer**

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- 15 Purchasing Co-Op with Texas Comptroller of Public Accounts pursuant to §§227.082 and 271.083 of the Local Government Code

Review, Discuss and Reach Consensus on What Will be Recommended for Approval  
**[Consensus Vote]**

**Myriam Rios, Finance Officer**

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- 16 Update on TPHS (El Paso) (Laredo) (Lubbock) (RGV) Expansion Amendments

Review, Discuss and Reach Consensus on What Will be Recommended for Approval  
**[Consensus Vote]**

**Frances Berrones-Johnson, Superintendent**

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**Adjourn Meeting****# Agenda Item – Presented By****Purpose [To]**

- 17 Adjournment [Note time of adjournment.]  
**David Ojeda, Jr., Chairperson**

Approve **[Vote]** Note Time of Adjournment