

**TRIUMPH PUBLIC HIGH SCHOOLS (TPHS) BOARD POLICY
MANUAL**

POLICY GROUP 3 – STUDENTS
SCHOOL SAFETY TRANSFERS

PG-3.312

Sec. 1. TRANSFERS FOR SCHOOL SAFETY PURPOSES¹

A parent of a student who becomes a victim of a violent criminal offense, as defined below, or who is assigned to a campus assigned by the Texas Education Agency (“TEA”) as persistently dangerous shall be offered an opportunity to transfer to a safe public or charter school within TPHS.

For each school safety transfer request, TPHS shall explore appropriate transfer options. These options may include a transfer agreement with or enrollment in a neighboring school district or, if TPHS operates more than one campus, a transfer to another TPHS campus or school that serves the appropriate grade level.

a) *Transfers for Victims of Violent Criminal Offenses*

For purposes of this policy, a student is considered to be a victim of a violent criminal offense if the student is a victim of one of the following Texas Penal Code offenses while on the premises of a school or while attending a school-sponsored or school-related activity on or off school property:

- a. Aggravated assault on someone other than a district employee or volunteer;
- b. Aggravated kidnapping;
- c. Aggravated robbery;
- d. Attempted murder;
- e. Continuous sexual abuse of young child or children occurring on school property or while attending a school-sponsored or school-related activity on or off school property;
- f. Indecency with a child; or
- g. Sexual assault or aggravated sexual assault against someone other than a district employee or volunteer.

Within 14 calendar days after a violent criminal offense occurs in or on the grounds of the school the student attends, TPHS will notify the parent of the student victim of the parent’s right to request a transfer. The parent must then submit a written application for transfer to the Superintendent or designee. The Superintendent or designee will approve or disapprove the request within 14 calendar days after receipt.

A transfer arranged for any student who is the victim of a violent criminal offense will be renewed for as long as the threat to the student exists at the campus from which the student transferred.

¹ Please see the Texas Education Agency’s *Unsafe School Choice Option Guidance Handbook, Every Student Succeeds Act*, version 4.1 (10/20/24) for additional information.

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For each violent criminal offense, TPHS shall maintain, for at least five years, documentation reflecting the date and nature of the offense, notice provided to the parent concerning the transfer option, any submitted transfer application, action taken in response to a transfer application, and other relevant information concerning the offense.

b) *Transfers from a Persistently Dangerous School*

A parent of a student attending a school identified by TEA as persistently dangerous shall be notified of the parent's right to request a transfer. Such notice shall be provided at least 14 calendar days prior to the start of the school year or, if a student enrolls after the school year begins, upon the student's enrollment.

In order to request a transfer for safety reasons, a parent must submit a written transfer application to the Superintendent or designee. The Superintendent or designee will complete the transfer prior to the start of the school year or, if applicable, within 14 calendar days of the request for a student who enrolls after the school year begins.

A transfer arrangement for a student from a campus identified by the TEA as persistently dangerous will be renewed so long as the campus from which the student transferred remains identified by the TEA as persistently dangerous.

TPHS shall maintain, in accordance with its adopted record retention schedule and/or the state's record retention schedule for school records, documentation of notice to parents of the transfer options, transfer applications submitted, and actions taken in response to transfer applications.

20 U.S.C. § 7912.